**Catholic Campaign for Human Development – Diocese of Trenton (CCHD – DT)**
**2012 Grant Application:**

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**Grant Application:**

*Overview:*

CCHD-DT is a Catholic social service office within the Diocese of Trenton that offers a yearly grant. Each year 3-5 grants are awarded in the amounts between $3,000-$10,000. A grant can be received for 2 consecutive years. If a grant is awarded for 2 consecutive years, 1 year must pass before another grant application is submitted. The monies for these grants come from the collection that is taken in Catholic parishes within the Diocese of Trenton the weekend before thanksgiving.

*Criteria for Grant Evaluation:*

3 major criteria will be used in the awarding of grants:

1) The agency will have a mission of providing social services with a focus on basic human needs (food, clothing, shelter, jobs etc.).
2) Applications will only be accepted from Catholic agencies. This means Catholic social agencies recognized as such by the National Catholic Directory.
3) Priority will be given to new initiatives taken by agencies and to those that enhance or provide for a foundation of self-sufficiency.

*Essential Information:*

- Grants will not be given to fund salaries, building upgrades, operating deficits, research projects, or cost of fund-raising.
- Applications received after the deadline will not be considered.
- Before awarding a grant a site visit to potential grant recipient will be necessary.
- Both a 6 month and end of the year review is required by grant recipient.
- Grant monies must be used within a year of receiving grant.
- Grant recipient must be willing to publicize how the grant was used by the Diocese of Trenton.

*Review of Grants:*

Grants will be reviewed and awarded by the Diocesan Director for CCHD-DT, Fr. Joseph Jakub. This process will be done in conjunction with the Executive Director of Catholic Social Services for the Diocese of Trenton, Sr. Joanne Dress, D.C.

*Grants are competitive - please be aware of that when filling out application. Too little or too much information on the application may result in your not receiving a grant.*

***2012 Catholic Campaign for Human Development – Diocese of Trenton (CCHD – DT)***
***Grant Application:***

**Name of Organization:** _____

**Contact Person:** _____

**Address:**_____

**Phone:** _____**Email:**_____

**What is the cost of the entire project?** _____

**What is the amount of your grant request?** _____

**Has your organization received funding in the past?** **Yes**_____ **No** _____ $_____

**Please attach a 1 page description of your organization and the funding of your organization.**

**Please provide a 1-2 page brief description of your project. Be sure to include how this application meets the 3 criteria given** (include goals, description of project, persons in need benefiting from services, community support, expected outcomes, how program will be funded beyond this grant and a detailed budget of the project).

**Does your organization support anything that is contrary to Catholic social or moral teaching** (this includes receiving funding, providing funding, being in a partnership with another organization that violates Catholic social and moral teaching) **Yes**_____ **No**_____

**Is your organization:**

**Incorporated?** **Yes** _____ **No**_____

**Non-Profit?** **Yes**_____ **No**_____

**<u>Application deadline: September 17, 2012</u>**

Applicant's signature: _____ Position: _____

Date submitted:_____

Return Application to:


Fr. Joseph Jakub
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